

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
 JUNE 21, 2022  
 REGULAR SESSION 6:30 PM  
 EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time: 6:30 PM**

Dr. Swabb	P	Mrs. Brewer	Absent	Pastor Reindel	P	Mr. Besecker	P	Mr. Manuel	Absent
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**Mr. Trey Manuel arrived at 6:33 PM**

**Mrs. Maria Brewer arrived at 6:48 PM (faded in and out due to bad connection)**

**BOARD PRESIDENT’S REPORT: DR. SWABB**

A. Welcome

**This meeting will be broadcasted. In person meeting will be held in Room 404.**

**REVIEW OF AGENDA & APPROVAL OF MINUTES**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Pastor Reindel; Second: Mr. Besecker

Mr. Manuel	Absent	Dr. Swabb	I	Mrs. Brewer	Absent	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSED 3-0***

***RESOLUTION NO 056-2022***

- C. May 23, 2022 - Approval of Minutes of Special Meeting in lieu of Regular Meeting
- June 2, 2022 - Approval of Minutes of Special Meeting
- June 13, 2022 - Approval of Minutes of Special Meeting

**Tuesday, June 21, 2022**

Motion: Mr. Besecker; Second: Pastor Reindel

Mr. Manuel	Absent	Dr. Swabb	I	Mrs. Brewer	Absent	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSED 3-0***  
***RESOLUTION NO 057-2022***

**ADMINISTRATIVE REPORTS**

A. Mrs. Maria Brewer, Upper Valley CC update – Nothing to report

B. Mr. Joe Hurst, Superintendent –

- It continues to be a busy Summer in getting ready for new year
- Showed various pictures (maps) of construction site on track/field by WDC
- Mound will be removed on north side of property
- Full practice field is shown
- WDC Project Milestones were presented
- Next phase will be coming out to see how much storm runoff and if existing retention pond is going to support all these extra spaces. Unfortunately, the district was not informed about this possibly issue until last week

C. Mrs. Carla Surber, Treasurer –

- End of year with much reporting to be done
- Successful end of year as far as financing with current interest rates
- Documents for financing available for review

**PUBLIC PARTICIPATION - None**

**FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 21). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – May 2022
2. Check Register – May 2022
3. Recommend approval of permanent appropriations.

**Tuesday, June 21, 2022**

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4. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable
Backyard Team Apparel	\$1,050.00	\$1,098.00
Amazon	\$7.06	\$12.94
Bolyard Heating & Cooling, Inc.	\$2,000.00	\$2,120.08
Ellaina Rose Floral Designs	\$ .00	\$ 42.00
Ohio Auditor of State	\$ .00	\$ 53.30
Spirit Medical Transport	\$ 100.00	\$ 925.00
BASA	\$ .00	\$ 650.00
Blick Art Materials	\$ 841.57	\$ 871.63
Rumpke	\$ 288.57	\$ 780.63
Garber	\$ .00	\$ 100.00
Tina Schmitz	\$ .00	\$ 27.60
Darke County ESC	\$ .00	\$ 30,111.00

5. Recommend approval of Transfers and Advances for the month:

The following Advances are repaid to the General Fund:

507-9121 - ESSER in the amount of	\$ 100,000.00
599-9221 - CLSD in the amount of	\$ 16,000.00
300-9500 - Athletic Fund in the amount of	\$ 25,000.00
507-9121 - ESSER II in the amount of	\$ 40,000.00
587-9021 - Preschool in the amount of	\$ 882.96
599-9321 - Comp Lit in the amount of	\$ 20,000.00
516-9122 - IDEA in the amount of	\$ 116,416.53
002-0000 - Bond Fund in the amount of	\$ 30,000.00
300-9500 - Athletics in the amount of	\$ 25,000.00
507-9222 - ARP ESSERS in the amount of	\$ 100,000.00
572-9122 - Title I in the amount of	\$ 30,000.00
599-9321 - CLSD in the amount of	\$ 168,909.42
584-9122 - Title IV in the amount of	\$ 2,500.00
507-9121 - ESSER II in the amount of	\$ 50,000.00
572-9122 - Title I in the amount of	\$ 10,000.00
300-9500 - Athletics in the amount of	\$ 10,000.00

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Advance carried for New Year from General Fund	
507-9222 ESSERS Advance	\$ 100,000.00
599-9222 CLSD Advance	\$ 25,000.00

Transfers:

590-9122 - Title II-A to 572-9122 in the amount of	\$ 18,768.55
001-0000 - Gen Fund to 590-9122 in the amount of	\$ .01

Recommendations after July 1, 2022:

Will be done at the July meeting

6. Recommend approval of Permanent appropriations for necessary amendment.
7. Recommend approval of Temporary appropriations for July 2022.
8. Recommend approval of the increase in the credit limit of our US Bank Card to \$7,500.00.
9. Recommend acceptance of a donation of \$500.00 from Bradford Fire & Rescue, Inc. for a scholarship.
10. Recommend acceptance of a donation of \$500.00 from Covington Savings & Loan for a scholarship.
11. Recommend acceptance of a donation of \$1,000.00 from Penny's Blacktop Maintenance for sponsorship fee for scoreboard.
12. Recommend acceptance of a donation of \$704.89 from Class of 2022 to the Common Ground Church to benefit two 6th grade students, Landon Thobe and Leah Hammaker.
13. Recommend acceptance of a donation of \$4,000.00 from Production Paint Finishers, Inc. for scholarships.
14. Recommend acceptance of a donation of \$750.00 from John Hershey Memorial % Kim Hershey for scholarship.
15. Recommend acceptance of a donation of \$1,273.63 from Debra Wortman for the Iva Root Scholarship.
16. Recommend acceptance of the following donations in memory of Mary Alice Yount:
 

Robert & Cheryl Story	- \$100.00
Jill Rank	- \$ 40.00
Cindy Angle	- \$ 40.00
Raynell Ordning	- \$ 25.00
Janice Meyer	- \$ 50.00
Gloria Shafer	- \$100.00
Ed & Cherie Roeth	- \$ 50.00
17. Recommend approval of the Toni Copley Scholarship agreement to be implemented in the 2022-2023 school year.

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18. Recommend approval of an application for School Safety & Security Grant - HVAC to the Ohio Bureau Of Worker's Compensation in an amount not to exceed \$15,000.00.
19. Recommend the following amounts to be applied for in the Continuous Consolidated Improvement Plan (CCIP):
 

Title I -	\$ 97,485.20
Title II-A -	\$ 180,198.53
IDEA-B -	\$ 120,944.95
Early Childhood -	\$ 1,039.00
Title IV -	\$ 10,000.00
20. Recommend approval of a K-12 Five Year Forecasting Agreement.
21. Recommend approval to create an account with US Treasury Direct upon approval of The Auditor of State's Office.

Motion: Pastor Reindel; Second: Mr. Manuel

Mr. Manuel	I	Dr. Swabb	I	Mrs. Brewer	---	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSED 4-0.***  
***RESOLUTION NO 058-2022***

**OLD BUSINESS - None**

**NEW BUSINESS**

*Consent Items (items 1 through 27). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment:
  - A. Employment - Classified Personnel - Limited Nonteaching Contract for the 2022-2023 school year:

**Magen Weldy - Food Service Staff**

Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2022-2023 school year:

<b>Ruth Estes</b>	-	Elementary Yearbook
<b>Jeff Byram</b>	-	Volunteer Boys Basketball Coach
<b>Ryan Hudelson</b>	-	Fall Site Supervisor
<b>Haley Lear</b>	-	Fall/Winter Site Supervisor
<b>Athena Beachler</b>	-	Ticket Taker
<b>Karen Gehret</b>	-	Ticket Taker
<b>Tabatha Canan</b>	-	Ticket Taker
<b>Josh Siedling</b>	-	Head Varsity Girls Basketball Coach

B. Administrative Personnel -

**Robert Daugherty** for a term commencing on August 1, 2022 and ending July 31, 2025

**Chloe Thompson** for a term commencing on August 1, 2022 and ending on July 31, 2025

**Skip Miller** for a term commencing on August 1, 2022 and ending July 31, 2025

**Cody Hartzell** for a term commencing on August 1, 2022, and ending July 31, 2025

**Debra Didier**, Food Service Coordinator, for a term commencing on August 1, 2022, and ending on July 31, 2025.

Award up to 5 days transition time for Food Service Coordinator pay per diem for both the new food service coordinator, **Debra Didier**, and retiring food service coordinator, **Cheryl Clark**

C. Resignations - **Jeff Byram** - 9th Grade Boys Basketball Coach

2. Whereas the Bradford Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of one (1) school bus.
3. Recommend approval to purchase the following electronic devices for the 2022-2023 school year:

43 Acer TravelMate Laptops for staff - \$35,562.00 (Emergency Connectivity Fund to reimburse \$17,200)

100 HP Chromebook 11 G9 Chromebooks for students - \$29,105.00 (Emergency Connectivity Fund to reimburse \$19,595.00).

The district will also be getting a reimbursement of \$58,785.00 for the 300 Chromebooks we ordered in November 2021.

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4. Recommend approval of tuition reimbursement for **Cory Canan** in the amount of \$450.00 for the following course completion:  
     VanderCook College of Music  
     7142 - Upbeat! Mindset, Mindfulness, and Leadership in Music Education and Beyond  
     - 3 credit hours

5. Recommend approval of the Bradford Public Library Budget for Fiscal Year 2022-2023  
 The following amounts:

2020	2021	2022	2023
\$ 83,674,31	\$113,775.32	\$ 68,795.32	\$ 98,920.32

6. Recommend approval of food service annual compliance report.
7. Recommend approval of the following dock days for **Tabatha Canan** at her request:

5/2/22	5/3/22
5/4/22	5/5/22
5/6/22	5/9/22
5/10/22	5/11/22
5/12/22	5/13/22
5/16/22	5/17/22
5/18/22	5/19/22
5/20/22	

8. Recommend approval of the following ¾ of a dock day for **Melinda Burgett** at her request:  
     6/10/22
9. Recommend approval of an adjustment to **Cory Canan's** salary step from a 12 to a 13 for school year 2021-2022.
10. Recommend approval of purchasing Renaissance testing program for elementary at a total cost of \$36,465.00. This program will be paid for out of the REAP Grant Title IV-A Grant.
11. Recommend approval of three contracts with Darke County ESC, one for Related and Contracted Services, one for the Primary Agreement, and one for Curriculum for the 2022-2023 school year with an estimated amount of \$299,291.14.
12. Recommend approval of a contract with OnSolve LCC (previously known as OneCall Now) from 7/26/22 thru 7/25/2023 for \$810.00.
13. Recommend approval of the following handbooks for the 2022-2023 school year:  
     Teacher  
     Substitute Teacher  
     Student - Elementary  
     Student - JH/HS  
     Athletic

14. Recommend approval of a stipend of \$250.00 per bus to clean, wash, and wax buses.  
**Doug Lavey** will be preparing buses #12 and #21  
**Shon Schafer**/Girls' Softball Team will be preparing #2, #13, #14, & #20.
15. Recommend approval of the personal leave and sick leave incentives for all certified staff per the master agreement and all other staff in accordance with the same rules.
16. Recommend approval of an application for a non-competitive proposal when procuring personnel-based services from a high-performing education service center pursuant to revised code section 3313.843(J).
17. Recommend approval of an out-of-state trip for the Bradford HS Football Team to travel to Union City, Indiana for a football scrimmage on August 12, 2022.
18. Recommend approval of an out-of-state trip for the Bradford HS Golf Team to travel to Richmond Elks, Indiana for the WOAC Golf Preview on August 3, 2022.
19. Recommend approval of an out-of-state trip for the Bradford HS Golf Tournament at Highland Lakes, Indiana on August 5, 2022.
20. Recommend approval of an out-of-state trip for the Bradford HS Golf Team to travel to Liberty Country Club, Indiana, for a golf match with Preble Shawnee on August 30, 2022.
21. Recommend approval of an out-of-state trip for the Bradford HS Golf Team to travel to Richmond Elks, Indiana for WOAC Golf Tournament on September 22, 2022.
22. Recommend approval of an overnight stay at Chenoweth Trails departing on August 1, 2022, and returning on August 3, 2022, for our Cross Country Team to attend an Athletic Team Camp.
23. Recommend approval to purchase upgrade to door system software from HSI for a total of \$4,764.00, which will be covered under safety grant.
24. Recommend approval to purchase a new camera server and 8 new cameras from Garber for a total of \$14,800.00, which 75% will be covered by COPS grant and the remainder of cost to be covered by safety grant.
25. Recommend approval to advertise for Bids for any and all bid packets necessary for the Track and Field Project as designed by WDC Architects.
26. Recommend approval of a 2% raise in base pay for all administrative staff in accordance with the negotiated Teacher's contract.
27. Recommend approval of the contract with ChoiceOne Engineering for further topographical surveys and storm detention modeling in the amount of \$5,000 additional.

*END OF CONSENT AGENDA*



**WHEREAS** this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

**WHEREAS** this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

Motion: Mr. Besecker; Second: Pastor Reindel

Mr. Manuel	I	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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**MOTION PASSED 5-0**  
**RESOLUTION NO 059-2022**

28. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2022-2023 school year:  
**Sally Brewer** - Clock Worker for Fall/Winter Seasons

Motion: Mr. Manuel; Second: Pastor Reindel

Mr. Manuel	I	Dr. Swabb	I	Mrs. Brewer	A	Pastor Reindel	I	Mr. Besecker	I
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**MOTION PASSED 5-0**  
**RESOLUTION NO 060-2022**

**ENTER EXECUTIVE SESSION (IF NECESSARY)**

  X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

       (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

  X   (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

\_\_\_\_\_ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

\_\_\_\_\_ (G) (6) Specialized details of off security arrangements

Motion: Mr. Manuel; Second: Pastor Reindel

Mr. Manuel	I	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSED 5-0***

***RESOLUTION NO 061-2022***

**ENTER EXECUTIVE SESSION at: 6:53 PM**

**EXIT EXECUTIVE SESSION at: 7:24 PM**


#### **ADJOURNMENT**

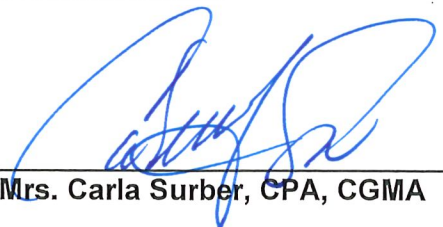
Motion: Pastor Reindel; Second: Mr. Besecker

Mr. Manuel	I	Dr. Swabb	I	Mrs. Brewer	---	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSED 4-0***

**Time: 7:25 PM**

  
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**Dr. Scott Swabb**

  
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**Mrs. Carla Surber, CPA, CGMA**

**Tuesday, June 21, 2022**

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**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
JUNE 21, 2022  
SPECIAL SESSION AFTER REGULAR BOARD MEETING  
RECORDS RETENTION COMMITTEE**

**CALLED TO ORDER BY DR. SCOTT SWABB**

**ROLL CALL                      Time: 7:26 PM**

Dr. Swabb	P	Mr. Hurst	P	Mrs. Surber	P
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Records Commission to discuss business.

**ADMINISTRATIVE REPORTS**

1. Recommend approval of revised records retention document upon final review by administrative team to be submitted to the auditor of State of Ohio for approval. Due to the exit of Matthew Triplett, the former document was never finalized.
2. Recommend the destruction of documents within the district at the completion of the approved records retention document and the proper filing of documents with the Ohio Historical Society. Many documents were scanned this last year and can be eliminated..

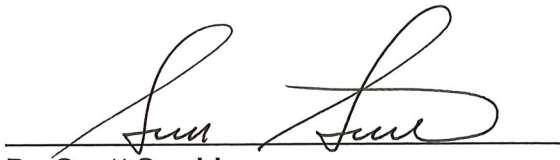
Motion: Joe Hurst;    Second: Carla Surber

Dr. Swabb	I	Mr. Hurst	I	Mrs. Surber	I
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**ADJOURNMENT @ 7:28 PM**

Motion: Joe Hurst;    Second: Scott Swabb

Dr. Swabb	I	Mr. Hurst	I	Mrs. Surber	I
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A handwritten signature in black ink, appearing to read "Scott Swabb", written over a horizontal line.

**Dr. Scott Swabb**

A handwritten signature in blue ink, appearing to read "Carla Surber", written over a horizontal line.

**Mrs. Carla Surber, CPA, CGMA**